



Risk Assessment - Sheffield Community Bike Project Drop-in Sessions

Company name: Sheffield Community Bike Project **Assessment carried out by:** Pete Nolan

Date of next review: 1/6/22 **Date assessment was carried out:** 1/12/22

What are the hazards?	Who might be harmed and how?	Control measures	Who needs to carry out the action?
Bikes when stationary.	Participants and Volunteers Bikes have sharp, hard, moving parts. These can cause physical injury, particularly to hands.	Inform participants of the risks, avoid contact with sharp parts. Wear gloves where appropriate. Experienced mechanics will be present at each session.	Volunteers and Participants
Bikes in use.	Participants and volunteers Falls	Caution advised when testing bikes. Testing only to take place in a clear area. Checking of repairs carried out by a competent mechanic.	Volunteers and Participants
Bike maintenance tools	Participants and volunteers Tools have sharp, hard, moving parts. These can cause physical injury, particularly to hands.	Advice given by volunteers on correct use of tools. Tools will be stored properly. (eg not stacked too high.)	Volunteers and Participants



What are the hazards?	Who might be harmed and how?	Control measures	Who needs to carry out the action?
<p>Interaction with the public</p>	<p>Participants and Volunteers</p> <p>Violent and/or abusive members of the public can cause physical/emotional harm.</p>	<p>Sessions will have more than one volunteer present.</p> <p>Anyone abusive will be asked to leave and reported to the appropriate authorities when appropriate.</p>	<p>Volunteers and Participants</p>
<p>Trips slips and falls.</p>	<p>Volunteers and Participants</p> <p>Through impact with the ground.</p>	<p>Risks minimised by constant environment review.</p> <p>Use of steps discouraged by low level storage. If used, steps should be supported by a colleague.</p> <p>Floor areas kept clear.</p> <p>Spills mopped up promptly.</p>	<p>Volunteers and Participants</p>
<p>Fire</p>	<p>Participants volunteers</p> <p>Injuries/ death from being in a burning building</p>	<p>Ensure the spaces we use have proper fire risk assessments and evacuations plans.</p>	<p>Volunteers and Participants</p>